**Frozen Section Submission**

I. Order a frozen section procedure on a specimen by clicking the hyperlink to open the tissue screen of that specimen. Click ‘YES’ to the frozen question.

II. During Pathology hours Monday through Friday 7am to 4:30 pm. Notify the pathology lab (ext. 3807) when a frozen section is being transported to the laboratory.
   a. Provide the patient name, specimen type, OR room number, and surgeons name at the time of the phone call
   b. Deliver the specimen directly to the gross cutting room of surgical pathology

III. During Pathology off hours Monday through Thursday 4:30 pm to 7am and Friday 4:30pm through Monday 7am. Notify the pathologist on call that a frozen specimen is expected and the estimated time of arrival.
   a. Provide the patient name, specimen type, OR room number, and surgeons name at the time of the phone call
   b. Deliver the specimen directly to the gross cutting room of surgical pathology

IV. After examining the slides, the pathologist will call the OR room and report the results directly to the surgeon.