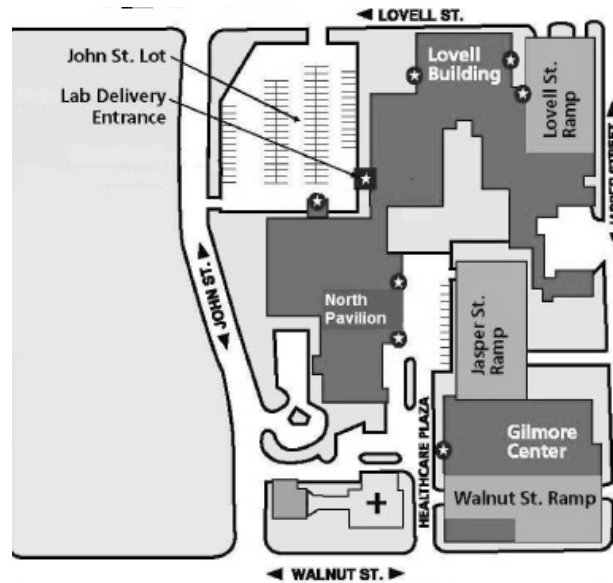


Specimen Deliveries

The laboratory has a designated location for specimens delivered from outside clients. The laboratory delivery location is accessible 24 hours a day, 7 days a week. The laboratory delivery is located on the North Campus in the southeast corner of the John Street Lot.



Enter through the outside doors marked "Laboratory Deliveries." Inside the door and to the left, there is a sign marked "Laboratory Deliveries." Enter through the double doors, and immediately to the right is a counter for laboratory deliveries. Place item on the counter designated "Incoming." Pick up phone receiver and call appropriate listed department number to notify them that an item is being dropped off. Flip on the Alarm Switch which activates the visual notification, flashing light, for laboratory staff.

Outer doors are locked by security at 7 p.m. A security camera monitors the doors' access 24 hours a day, 7 days a week. When dropping off a specimen after 7 p.m., access to the laboratory is obtained using the intercom located to the left of the outside door. Notify the laboratory using the intercom. The laboratory staff will release the door lock to gain entry into the facility.